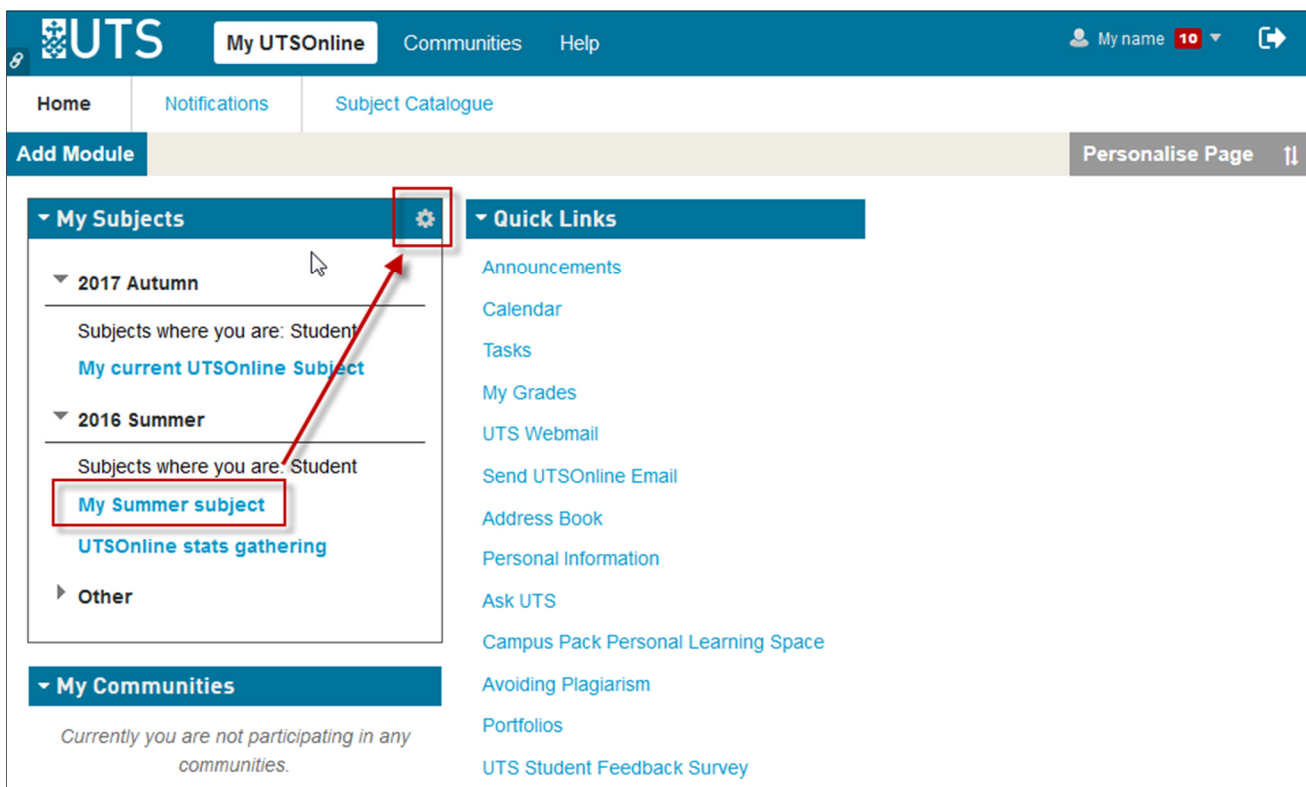


THE MY SUBJECTS MODULE

How to hide subjects from being listed in the My Subjects module

You may want to hide specific UTSONline sites from appearing in your My Subjects module. This is especially true if you are enrolled in multiple UTSONline sites and you only wish to see the sites that are current. It is important to note that changes to the My Subjects module only affect you. For example, if you are a Subject Coordinator, hiding your UTSONline subject site in the My Subjects module will not hide it from students and fellow Instructors. As an Instructor, if you would like to hide your UTSONline site from students, please refer to the [Managing site availability](#) help page.

Step 1 of 3: Mouse over the My Subjects module and click on the gear icon that appears on the upper right side of the My Subjects module.



The screenshot shows the UTS My UTSONline interface. At the top, there is a navigation bar with the UTS logo, 'My UTSONline', 'Communities', and 'Help'. Below this is a secondary navigation bar with 'Home', 'Notifications', and 'Subject Catalogue'. The main content area is divided into several sections. On the left, there is a 'My Subjects' section with a gear icon in the top right corner, which is highlighted with a red box and a red arrow. Below this, there are two sections for '2017 Autumn' and '2016 Summer', each with a 'Subjects where you are: Student' label. The '2016 Summer' section has a 'My Summer subject' link highlighted with a red box. To the right of the 'My Subjects' section is a 'Quick Links' section with various links like 'Announcements', 'Calendar', 'Tasks', etc. At the bottom left, there is a 'My Communities' section with the text 'Currently you are not participating in any communities.'

Step 2 of 3: Uncheck the Subject Name checkbox for the UTSONline site you do not want to see in the My Subjects Module. Click on the Submit button when finished.

Subjects in which you are enrolled:

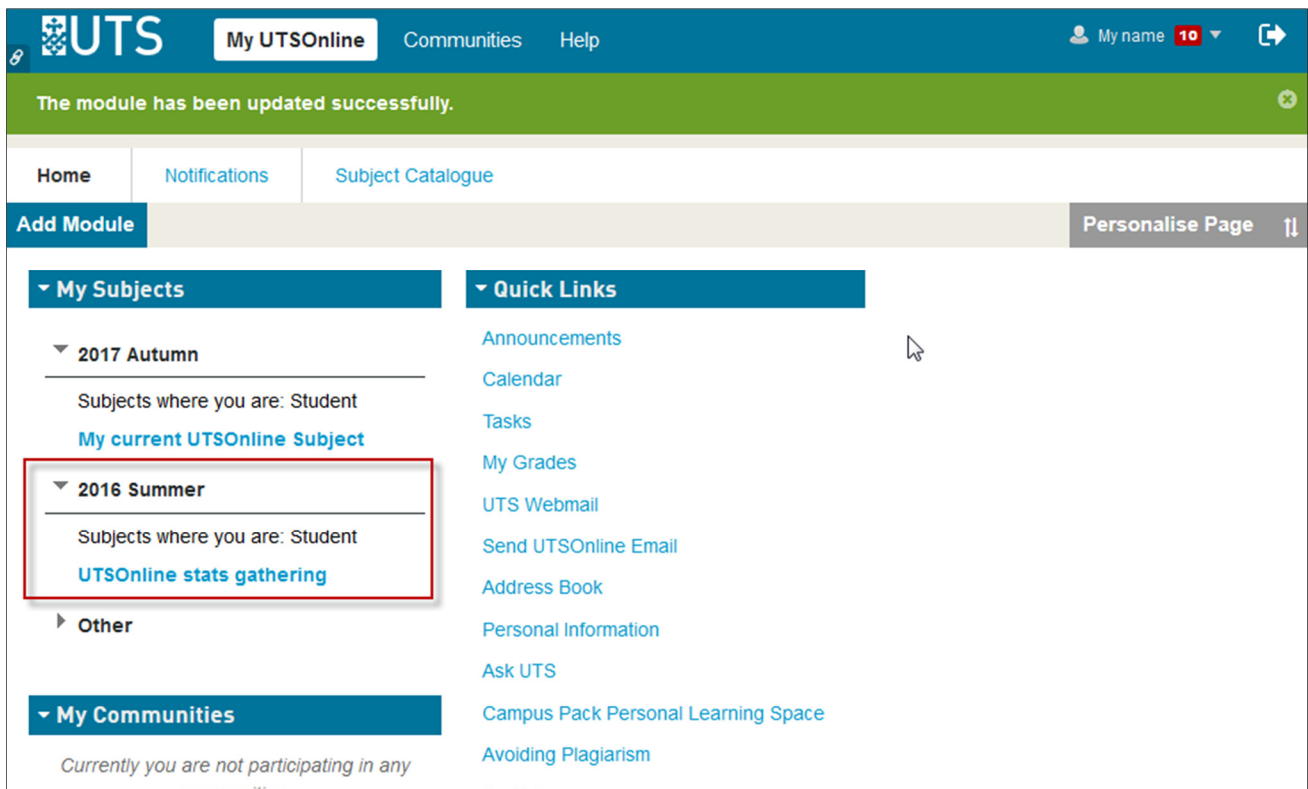
↑↓

Select All/Unselect All	Subject	Subject Name	Subject ID	Instructors	Announcements	Tasks
<input type="checkbox"/>	01234: My Summer subject	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	98765: My current UTSONline Subject	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	12345: UTSONline stats gathering	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

EDIT LIST OF SUBJECTS ON OTHER SYSTEMS

Subject 1 Name URL

Step 3 of 3: After submitting your change, the UTSONline site will no longer appear in the My Subjects module.



The screenshot shows the My UTSONline interface. At the top, there is a blue navigation bar with the UTS logo, 'My UTSONline', 'Communities', and 'Help' links. A green notification bar states 'The module has been updated successfully.' Below this is a breadcrumb trail: 'Home' > 'Notifications' > 'Subject Catalogue'. A grey bar contains 'Add Module' and 'Personalise Page' buttons. The main content area is divided into two columns. The left column is titled 'My Subjects' and contains three sections: '2017 Autumn' (with a link to 'My current UTSONline Subject'), '2016 Summer' (highlighted with a red box, containing a link to 'UTSONline stats gathering'), and 'Other'. The right column is titled 'Quick Links' and lists various services like Announcements, Calendar, Tasks, My Grades, UTS Webmail, Send UTSONline Email, Address Book, Personal Information, Ask UTS, Campus Pack Personal Learning Space, and Avoiding Plagiarism. At the bottom of the 'My Subjects' section, it says 'Currently you are not participating in any communities.'

[END OF DOCUMENT]