

Adding a link to REVIEW in a UTSONline Subject

Subject Coordinators should create a link to REVIEW in their UTSONline subject. To add a link to REVIEW, complete the following 8 steps from within your Subject in UTSONline:

Creating a link: Steps 1-6

1. Click on the plus button in the left menu for your subject
2. Select the *Web Link* option

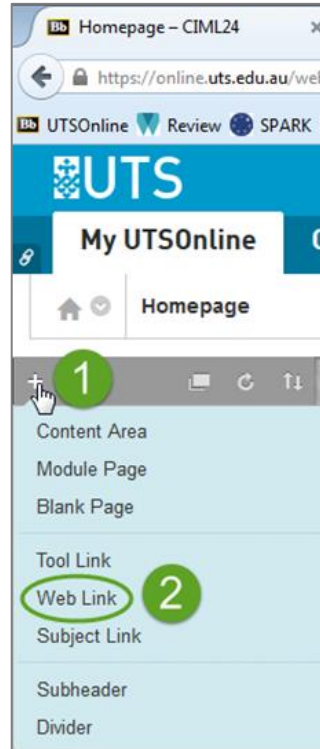


Figure 1

3. Enter REVIEW in the name field
4. Enter the hyperlink to REVIEW in the URL field: <https://uts.review-edu.com/uts>
5. Check the *Available to Users* check box to allow students access to the link
6. Click Submit

NB: If the Submit button is greyed out make sure that the URL does not end in a slash.

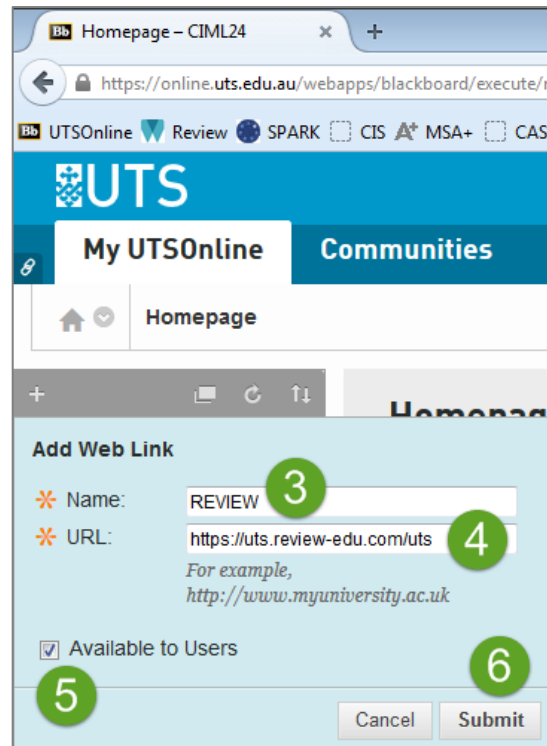


Figure 2

Opening REVIEW in a new window: Steps 7 & 8

7. In the subject menu, click on the downward pointing chevron

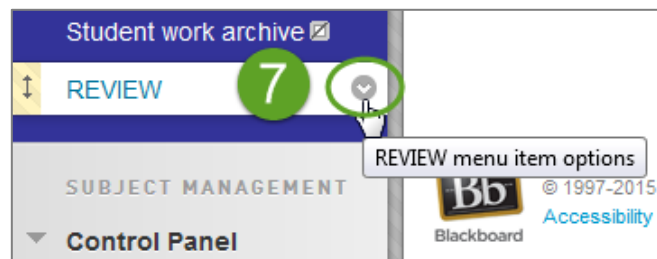


Figure 3

8. Select the *Set Link to Open in a New Window* option

REVIEW will now open in a separate browser window or tab whenever this link is clicked.

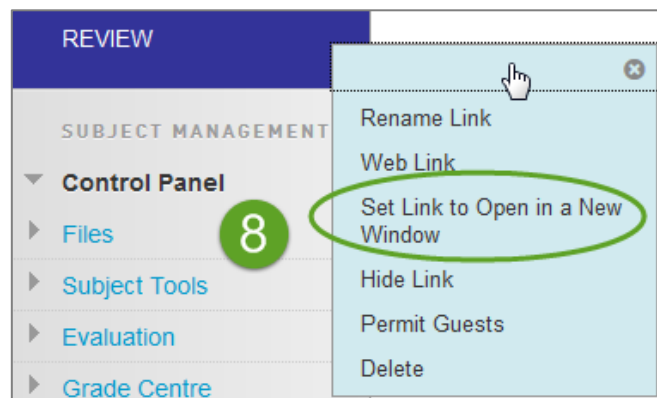


Figure 4